

Tele: 23012782

No. 3933/Misc/DGAQA/Adm-III

03 Oct 2019

रक्षा मंत्रालय
Ministry of Defence
(वैमानिक गुणवत्ता आश्वासन महानिदेशालय/प्रशासन एवं समन्वय)
(DGAQA/ADM & COORD)

**DEDUCTION OF INCOME-TAX AT SOURCE FOR
THE FINANCIAL YEAR 2019-20**

1. A copy of CAO/A-3 (A) Note No. A/77003/CAO/A-3 (A) dt 30 Sep 2019 on the above subject is forwarded herewith for information and strict compliance latest by **31 Oct 2019**.
2. The enclosures of the note is being uploaded on the DGAQA website. The same may be downloaded from there for your further necessary action please.



(S K Gautam)
Asst. Director (Adm & Coord)
For DGAQA

All sections of DGAQA

IT Section:

It is requested that the above mentioned letter may please be uploaded on the DGAQA website immediately.

MINISTRY OF DEFENCE
Office of the JS & CAO

DEDUCTION OF INCOME-TAX AT SOURCE FOR THE FINANCIAL YEAR 2019-2020

1. As per the Govt. orders, the recovery of tax, as due, from the Pay and Allowances of the employees is required to be ensured by the respective DDOs. As prescribed under Income-Tax Act, the deduction of tax every month on proportionate basis is being made by the Admin-sections for the current financial year 2019-20 in majority of cases. Further recoveries if any, are to be regulated in respect of each employee in the ensuing months i.e. in Pay bills for the months of Nov 2019 to Feb 2020.

2. According to the Finance Act, 2019, Income Tax is required to be deducted from income for the financial year 2019-20 (Assessment Year 2020-21) at the following rates:-

For individual Assessee below the age of 60 years :-

(i)	Income upto Rs. 2,50,000	-	NIL.
(ii)	Rs. 2,50,001 to 5,00,000	-	5% of the amount by which the total income exceeds Rs.2,50,000/- further subject to rebate u/s 87A where applicable.
(iii)	Rs. 5,00,001 to 10,00,000	-	Rs. 12,500/- plus 20% of the amount by which the total income exceeds Rs. 5,00,000/-.
(iv)	Income above Rs. 10,00,000	-	Rs. 1,12,500/- plus 30% of the amount by which the total income exceeds Rs. 10,00,000/-.

3. **Surcharge/Education Cess on income Tax:-**

- (a) Surcharge - Nil upto the income of Rs.50 lakh
(10% of IT in case of income above 50 lakhs and
15% of IT in case of income above 1 Crore)
- (b) Health and Education Cess : - 4% of Income Tax

4. **Salient features under Finance Act 2019 relevant for Salaried class :-**

The following amendments have been made to the existing provisions effective from Financial Year 2019-20:-

- (i) **Standard Deduction:** Standard Deduction u/s 16 (ia) is enhanced to Rs.50,000/- for the Financial Year 2019-20. The benefit of increased standard deduction shall be available to salaried persons and pensioners.
- (ii) **Amendment in rebate u/s 87A :** Rebate of Income Tax u/s 87A in case of certain individual where net taxable income is upto Rs.5 Lac (previous year Rs.3.5 Lac), there will be no income tax for the FY 2019-20. Further, if taxable income marginally exceeds the limit of Rs. 5 Lakh, there will be no rebate of Income Tax under this section.

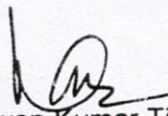
(iii) **Income from House Property** : There is an amendment in Section 23 where tax payer is allowed to opt two house as self-occupied house (earlier it was allowed for only one house) and remaining house(s), if any, has to be shown as let out. U/s 24, the tax payer, can now claim interest for both the house. However, the aggregate monetary limit of the deduction would remain the same i.e. Rs.2,00,000/-.

5. It is stated that as per the revised format of Form-16, a new column i.e. "Reported total amount of **Salary** received from other employer (s)" under the head of Salaries has been added. Accordingly, as per Sub Section 2 of Section 192 of Income Tax Act, on change of employment, the particulars of salary and TDS of earlier employment is required to be furnished by the employee to the subsequent employer. These particulars are to be furnished in Form-12B (copy enclosed) in accordance with Rule 26A of the Income Tax Rules. Hence, all officials who drew their salary from any office other than CAO in the FY 2019-20 are required to furnish Form-12B also.

6. All officials whose income exceeds Rs.2,50,000/- during the financial year 2019-20 are required to report their details of savings except GPF/NPS contribution as per Proforma enclosed to their respective Admin sections **latest by 31 Oct 2019** positively along with relevant documents failing which the tax will be calculated by this office and recovered from Regular Pay Bills of Nov 2019 to Feb 2020.

7. **It is compulsory for all whose income under Sec192 of IT Act is above taxable limit to furnish PAN to the deductor even though the tax payable is NIL.** Such employees, who have not yet obtained the PAN should apply for the same immediately and intimate their PAN as early as possible. It may be noted that a penalty of Rs. 10,000/- has been prescribed under Income Tax Act for wilfully intimating a false PAN. If an employee fails to furnish his/her PAN to the deductor, TDS will be deducted at higher rates.

8. The contents of this note may be disseminated to all concerned for information and strict compliance.


(Pawan Kumar Tiwari)
SAO, CAO/A-2
30 Sep 2019

All Branches/Dtes of IHQ of MoD (Army) & ISOs
(through Admin Sections)

Copy to:-

1. Sr PPS to JS & CAO
2. PS to All Directors
3. PA to All Dy CAO's
4. All Sections of Admin Gp of CAO's Office
5. CAO/EDP Cell : for uploading on the CAO's website.

**PARTICULARS FOR CALCULATION OF INCOME TAX FOR THE FINANCIAL YEAR 2019-2020
ASSESSMENT YEAR (2020-2021)**

- 1 Name of Employee (in Block Letters) _____
- 2 Employee ID _____
- 3 Designation _____
- 4 Present Posting _____
- 5 Permanent A/c No. (PAN) _____
- 6 Mobile No _____
- 7 Aadhaar No. _____
- 8 E-Mail ID _____
- 9 Residential address _____
- 10 If staying in rented house, furnish the monthly Rent Receipt _____
- 11 Income from other sources (Attach proof)
 - (a) Income from House Property _____
 - (b) Other Income (if any) _____
 - (c) Loss of property (interest on housing loan) for self occupied property only (**Attach proof**)
 - (i) Date of possession of house property for rebate of interest on Housing Loan _____
 - (ii) Accrued interest if any (on Housing Loan) _____
- 12 Deduction under Section 80 (attach proof)
 - (a) Savings/investments under Section 80 (c)
 - (i) Premium of LIC policies (including pension scheme) _____
 - (ii) Deposits in PPF Accounts /Purchase of NSC _____
 - (iii) ULIP/Tax Saving Mutual Funds/ELCS _____
 - (iv) Principal Component of HBA/Housing Loan _____
 - (v) Deposits in Sukanya Samridhi Account Scheme _____
 - (vi) Tax Saving Long Terms Fixed Deposits for a minimum of 5 yrs in Public Sector/Bank _____
 - (vii) Any other investment u/s 80 (C) _____
 - Total of (a) (i) to (vii) restricted to Rs.1,50,000/- which includes GPF, CGEGIS & Payment of Tution Fee** _____
 - (b) Addl deduction u/s 80 CCD(1)(b)
 - (i) individual contribution to New Pension Scheme (upto Rs 50000/-) _____

(c) **Deduction under an equity saving scheme (u/s 80 CCG)**

- (i) 50% of amount invested in equity scheme (Max Rs.25000/-)

(d) **Mediclaime u/s 80(D)**

- (i) Medical Claim/Contribution to CGHS/other similar scheme (80-D) (limited to Rs.25,000/-)
- (ii) For parents who are Sr. Citizens (admissible Rs. 50,000/-)

(e) **Deduction u/s 80 (DD)**

- On incurring any expenditure for medical treatment of dependent who is a person with disability (admissible Rs.1,25,000/-)
- (i)

(f) **Deduction under Section 80 (E)**

- (i) Interest on loan taken for higher education of the assessee, assessee's spouse or children

(g) **Deduction under Section 80 (G)**

- (i) Donation to PMNRF/CMRF/LGRF

(h) **Deduction under Section 80 TTA**

- (i) Interest on deposit in saving accounts (upto Rs.40,000/-) Rs 50000/- for Sr. Citizen

(j) **Deduction under Section 80 (U)**

- (i) Assessee with disability more than 40% but less than 80% (admissible Rs. 75,000/-)
- (ii) Assessee with disability of 80% or more (admissible Rs.1,25,000/-)

Certified that the information furnished above is correct to the best of my knowledge. Income Tax so worked out on the basis of above information may be deducted accordingly. Proof of savings and rebates required are enclosed herewith. In case of failure in submission of remaining proof of the above said savings /rebates before 31 Jan 2020 tax may be calculated and deducted according to the proof already submitted.

/ / 2019

Signature

Name

FORM NO. 12B

[See rule 26A]

Form for furnishing details of income under section 192(2) for the year ending 31 March,

Name and address of the employee

Permanent Account No.

Residential status

Serial Number	Name and address of Employer(s)	TAN of the employer(s) as allotted by the ITO	Permanent Account Number of the employer(s)	Period of employment	Particulars of salary as defined in section 17, paid or due to be paid to the employee during the year			Total of columns 6, 7 and 8	Amount deducted in respect of life insurance premium, provident fund contribution, etc. to which section 80C ^a applies (Give details)	Total amount of tax deducted during the year (enclose certificate issued under section 203)	Remarks
					Total amount of salary excluding amounts required to be shown in columns 7 and 8	Total amount of house rent allowance, conveyance allowance and other allowances to the extent chargeable to tax [See section 10(13A) read with rule 2A and section 10(14)]	Value of perquisites and amount of accretion to employee's provident fund account (give details in the Annexure)				
1	2	3	4	5	6	7	8	9	10	11	12

.....
Signature of the employee

Verification

I,, do hereby declare that what is stated above is true to the best of my knowledge and belief.

Verified today, the day of

Place

.....
Signature of the employee

ANNEXURE

[See column 8 of Form No. 12B]

Particulars of value of perquisites and amount of accretion to employee's provident fund account

Name and address of the employee

Permanent Account No.

Period: Year ending 31st March,

Name of the employee	TAN/PAN of the employer	Value of rent free accommodation or value of any concession in rent for the accommodation provided by the employer (give basis of computation) [See rules 3(a) and 3(b)]							
		Where accommodation is unfurnished	Where accommodation is furnished				Rent, if any, paid by employee	Value of perquisite (column 3 minus column 8 or column 7 minus column 8 as may be applicable)	
			Value as if accommodation is unfurnished	Cost of furniture (including television sets, radio sets, refrigerators, other household appliances and air-conditioning plant or equipment) OR hire charges, if hired from a third party	Perquisite value of furniture (10% of column 5) OR actual hire charges payable	Total of columns 4 and 6			
1	2	3	4	5	6	7	8	9	

(Contd. on next page)

